



## JCMP Fellowship Coordinator (Part-Time)

### Jefferson County Memorial Project

The Jefferson County Memorial Project is a grassroots coalition that will memorialize victims of racial terror violence within Jefferson County, Alabama and expand our county's understanding of past and present issues of racial injustice. We are a division of Greater Birmingham Ministries. We are governed by a Core Committee and composed of over 45 community partners and a multi-racial, multi-faith, multi-sector, and multi-generational group of committed volunteers fueling the work of eight standing subcommittees. Together, we will complete the four goals of JCMP:

1. **Research** and work with descendants of the victims of Jefferson County lynchings
2. **Educate** the public on the importance of this history and its connections to current racial injustices
3. **Place** Jefferson County's monument from the National Memorial to Peace and Justice and establish historical markers throughout the county
4. **Advocate** to redress inequalities in our justice system created by the legacies of racial violence

Taken together, the activities in these four target areas and our volunteer committees will help retell the history of Jefferson County to more adequately give all communities an equal platform for their stories to be heard. It is our hope that these four steps will show how Alabamians will confront our history and reconcile for our future.

### Fellowship Coordinator

The Fellowship Coordinator will build the strategy for engaging JCMP's Research Fellows from Jefferson County's six colleges and universities to better understand our county's history of racial violence and advocate for change today. The coordinator will be responsible for assisting the Project Director with designing, organizing, and implementing educational curriculum and community conversations, as well as communicating with the Jefferson County District Attorney's Office Civil Rights Cold Case Crimes Unit about ongoing investigative and prosecutorial efforts. The coordinator will manage these committees to ensure they meet goals, feel supported, have access to needed resources, and communicate clearly across all committees and community partners to create a cohesive plan and mission for JCMP. The Fellowship Coordinator will support JCMP's partnership with the Jefferson County District Attorney's Office through expanded historical exploration on cases of civil rights violations.

You'll be excellent in this role if you are passionate about racial justice and equality, event planning, project management and student mentorship. This is much more than your average 9-to-5 - it promises to be a unique opportunity with a great combination of high-level administration, "hands-on" work with the community, and broad professional growth.

The coordinator will report to JCMP's Project Director/ Community Dialogue Coordinator and will be supported by our Core Advisory Committee and a robust team of city leaders and advisors. They will have the

opportunity to help craft a new historical narrative for Jefferson County; and create a model for such restorative projects for the rest of the United States.

### **What You'll Do**

- Manage and guide JCMP Fellows and key community partners through primary research on Jefferson County's documented victims of racial terror and civil rights cold cases
- Recruit the next cohort of JCMP Fellows and create a strategic research project for the year
- Serve as a liaison with the Jefferson County District Attorney's Office Civil Rights Cold Case Crimes Unit about ongoing investigative and prosecutorial efforts
- Assist with the development of community conversations and other events in partnership with the Jefferson County District Attorney's Office to engage the community with this history
- Understand Jefferson County's unique history and culture and build upon the existing opportunities for partnership and connection where these opportunities intersect JCMP's priorities

### **Qualifications**

- Ability to work in teams and value every individual's opinions and ideas
- Love of community engagement, public speaking, and clear communication
- Ability to manage multiple, competing deadlines and to evolve strategies based on community feedback
- Demonstrated commitment to social and racial justice
- Volunteer and stakeholder management to ensure everyone can accomplish their best work
- Strong connections throughout the Birmingham and Jefferson County Community
- Ability to work some evenings and weekends

### **Preferred Experience:**

- Experience with teaching, research, and student mentorship
- One year of professional work experience. Experience in nonprofits or mission-driven organizations is a plus.
- Bachelor's degree preferred
- Drivers License

### **What You'll Receive**

- Salary: 12-month contract - \$20/hr @ 20 hrs/wk
- Start Date: January 8, 2024

**To Apply, please email a cover letter and resume to [info@jeffersoncountymemorial.com](mailto:info@jeffersoncountymemorial.com)**

JCMP is an equal opportunity employer and we value diversity at our organization. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.